

# Uniform Residential Loan Application

This application is designed to be completed by the applicant(s) with the Lender's assistance. Applicants should complete this form as "Borrower" or "Co-Borrower," as applicable. Co-Borrower information must also be provided (and the appropriate box checked) when  the income or assets of a person other than the Borrower (including the Borrower's spouse) will be used as a basis for loan qualification or  the income or assets of the Borrower's spouse or other person who has community property rights pursuant to state law will not be used as a basis for loan qualification, but his or her liabilities must be considered because the spouse or other person has community property rights pursuant to applicable law and Borrower resides in a community property state, the security property is located in a community property state, or the Borrower is relying on other property located in a community property state as a basis for repayment of the loan.

If this is an application for joint credit, Borrower and Co-Borrower each agree that we intend to apply for joint credit (sign below):

Borrower \_\_\_\_\_ Co-Borrower \_\_\_\_\_

## I. TYPE OF MORTGAGE AND TERMS OF LOAN

|                              |                              |   |   |                                     |   |
|------------------------------|------------------------------|---|---|-------------------------------------|---|
| <b>Mortgage Applied for:</b> | <input type="checkbox"/> VA  | <input type="checkbox"/> Conventional               | <input type="checkbox"/> Other (explain): | Agency Case Number                  | Lender Case Number                        |
|                              | <input type="checkbox"/> FHA | <input type="checkbox"/> USDA/Rural Housing Service |   |                                     |   |
| Amount \$                    | Interest Rate %              | No. of Months                                       | <b>Amortization Type:</b>                 | <input type="checkbox"/> Fixed Rate | <input type="checkbox"/> Other (explain): |
|                              |                              |   |   | <input type="checkbox"/> GPM        | <input type="checkbox"/> ARM (type):      |

## II. PROPERTY INFORMATION AND PURPOSE OF LOAN

|   |               |                       |   |                          |  |
|---|---------------|-----------------------|---|--------------------------|--|
| Subject Property Address (street, city, state & ZIP)  |               |                       |   |                          | No. of Units   |
| Legal Description of Subject Property (attach description if necessary)   |               |                       |   |                          | Year Built   |
| Purpose of Loan   |               |                       | Property will be:   |                          |  |
| <input type="checkbox"/> Purchase <input type="checkbox"/> Construction <input type="checkbox"/> Other (explain):<br><input type="checkbox"/> Refinance <input type="checkbox"/> Construction-Permanent |               |                       | <input type="checkbox"/> Primary Residence <input type="checkbox"/> Secondary Residence <input type="checkbox"/> Investment |                          |  |
| <i>Complete this line if construction or construction-permanent loan.</i>   |               |                       |   |                          |  |
| Year Lot Acquired   | Original Cost | Amount Existing Liens | (a) Present Value of Lot  | (b) Cost of Improvements | Total (a + b)  |
|   | \$            | \$                    | \$  | \$                       | \$   |
| <i>Complete this line if this is a refinance loan.</i>  |               |                       |   |                          |  |
| Year Acquired   | Original Cost | Amount Existing Liens | Purpose of Refinance  | Describe Improvements    | <input type="checkbox"/> made <input type="checkbox"/> to be made                                |
|   | \$            | \$                    |   | Cost: \$                 |  |
| Title will be held in what Name(s)  |               |                       | Manner in which Title will be held  |                          | Estate will be held in:  |
| Source of Down Payment, Settlement Charges, and/or Subordinate Financing (explain)  |               |                       |   |                          | <input type="checkbox"/> Fee Simple<br><input type="checkbox"/> Leasehold (show expiration date) |

### Borrower

### III. BORROWER INFORMATION

### Co-Borrower

|   |                              |  |             |   |                              |                                     |             |
|---|------------------------------|--|-------------|---|------------------------------|-------------------------------------|-------------|
| Borrower's Name (include Jr. or Sr. if applicable)  |                              |  |             | Co-Borrower's Name (include Jr. or Sr. if applicable)   |                              |                                     |             |
| Social Security Number  | Home Phone (incl. area code) | DOB (mm/dd/yyyy)                       | Yrs. School | Social Security Number  | Home Phone (incl. area code) | DOB (mm/dd/yyyy)                    | Yrs. School |
| <input type="checkbox"/> Married <input type="checkbox"/> Unmarried (include single, divorced, widowed)<br><input type="checkbox"/> Separated |                              | Dependents (not listed by Co-Borrower) |             | <input type="checkbox"/> Married <input type="checkbox"/> Unmarried (include single, divorced, widowed)<br><input type="checkbox"/> Separated |                              | Dependents (not listed by Borrower) |             |
|   |                              | no.                                    | ages        |   |                              | no.                                 | ages        |
| Present Address (street, city, state, ZIP)  |                              |  |             | Present Address (street, city, state, ZIP)  |                              |                                     |             |
| <input type="checkbox"/> Own <input type="checkbox"/> Rent ___ No. Yrs.   |                              |  |             | <input type="checkbox"/> Own <input type="checkbox"/> Rent ___ No. Yrs.   |                              |                                     |             |
| Mailing Address, if different from Present Address  |                              |  |             | Mailing Address, if different from Present Address  |                              |                                     |             |

*If residing at present address for less than two years, complete the following:*

|   |  |   |   |  |   |
|---|--|---|---|--|---|
| Former Address (street, city, state, ZIP) |  | <input type="checkbox"/> Own <input type="checkbox"/> Rent ___ No. Yrs. | Former Address (street, city, state, ZIP) |  | <input type="checkbox"/> Own <input type="checkbox"/> Rent ___ No. Yrs. |
|---|--|---|---|--|---|

### Borrower

### IV. EMPLOYMENT INFORMATION

### Co-Borrower

|                                 |                                  |  |   |                                 |                                  |  |   |
|---------------------------------|----------------------------------|--|---|---------------------------------|----------------------------------|--|---|
| Name & Address of Employer      |                                  | <input type="checkbox"/> Self Employed | Yrs. on this job                              | Name & Address of Employer      |                                  | <input type="checkbox"/> Self Employed | Yrs. on this job                              |
|                                 |                                  |  | Yrs. employed in this line of work/profession |                                 |                                  |  | Yrs. employed in this line of work/profession |
| Position/Title/Type of Business | Business Phone (incl. area code) |  |   | Position/Title/Type of Business | Business Phone (incl. area code) |  |   |

*If employed in current position for less than two years or if currently employed in more than one position, complete the following:*

| Borrower                        |  | IV. EMPLOYMENT INFORMATION (cont'd) |                                 | Co-Borrower                            |                   |
|---------------------------------|--|-------------------------------------|---------------------------------|--|-------------------|
| Name & Address of Employer      | <input type="checkbox"/> Self Employed | Dates (from – to)                   | Name & Address of Employer      | <input type="checkbox"/> Self Employed | Dates (from – to) |
|                                 |  | Monthly Income                      |                                 |  | Monthly Income    |
|                                 |  | \$                                  |                                 |  | \$                |
| Position/Title/Type of Business | Business Phone (incl. area code)       |                                     | Position/Title/Type of Business | Business Phone (incl. area code)       |                   |
| Name & Address of Employer      | <input type="checkbox"/> Self Employed | Dates (from – to)                   | Name & Address of Employer      | <input type="checkbox"/> Self Employed | Dates (from – to) |
|                                 |  | Monthly Income                      |                                 |  | Monthly Income    |
|                                 |  | \$                                  |                                 |  | \$                |
| Position/Title/Type of Business | Business Phone (incl. area code)       |                                     | Position/Title/Type of Business | Business Phone (incl. area code)       |                   |

#### V. MONTHLY INCOME AND COMBINED HOUSING EXPENSE INFORMATION

| Gross Monthly Income  | Borrower | Co-Borrower | Total | Combined Monthly Housing Expense | Present | Proposed |
|---|----------|-------------|-------|----------------------------------|---------|----------|
| Base Empl. Income*  | \$       | \$          | \$    | Rent                             | \$      |          |
| Overtime  |          |             |       | First Mortgage (P&I)             |         | \$       |
| Bonuses   |          |             |       | Other Financing (P&I)            |         |          |
| Commissions   |          |             |       | Hazard Insurance                 |         |          |
| Dividends/Interest  |          |             |       | Real Estate Taxes                |         |          |
| Net Rental Income   |          |             |       | Mortgage Insurance               |         |          |
| Other (before completing, see the notice in "describe other income," below) |          |             |       | Homeowner Assn. Dues             |         |          |
|   |          |             |       | Other:                           |         |          |
| <b>Total</b>  | \$       | \$          | \$    | <b>Total</b>                     | \$      | \$       |

\* Self Employed Borrower(s) may be required to provide additional documentation such as tax returns and financial statements.

#### Describe Other Income

**Notice:** Alimony, child support, or separate maintenance income need not be revealed if the Borrower (B) or Co-Borrower (C) does not choose to have it considered for repaying this loan.

| B/C | Monthly Amount |
|-----|----------------|
|     | \$             |
|     |                |
|     |                |

#### VI. ASSETS AND LIABILITIES

This Statement and any applicable supporting schedules may be completed jointly by both married and unmarried Co-Borrowers if their assets and liabilities are sufficiently joined so that the Statement can be meaningfully and fairly presented on a combined basis; otherwise, separate Statements and Schedules are required. If the Co-Borrower section was completed about a non-applicant spouse or other person, this Statement and supporting schedules must be completed about that spouse or other person also.

Completed  Jointly  Not Jointly

| ASSETS  |    | Cash or Market Value | LIABILITIES  |  |                |
|---|----|----------------------|--|--|----------------|
| Description                                     |    |                      | <b>Liabilities and Pledged Assets.</b> List the creditor's name, address, and account number for all outstanding debts, including automobile loans, revolving charge accounts, real estate loans, alimony, child support, stock pledges, etc. Use continuation sheet, if necessary. Indicate by (*) those liabilities, which will be satisfied upon sale of real estate owned or upon refinancing of the subject property. |  |                |
| Cash deposit toward purchase held by:           | \$ |                      |  |  |                |
| <i>List checking and savings accounts below</i> |    |                      | Name and address of Company  |  | Unpaid Balance |
| Name and address of Bank, S&L, or Credit Union  |    |                      | \$ Payment/Months  |  | \$             |
| Acct. no.                                       | \$ | Acct. no.            |  |  |                |
| Name and address of Bank, S&L, or Credit Union  |    |                      | \$ Payment/Months  |  | \$             |
| Acct. no.                                       | \$ | Acct. no.            |  |  |                |
| Name and address of Bank, S&L, or Credit Union  |    |                      | \$ Payment/Months  |  | \$             |
| Acct. no.                                       | \$ | Acct. no.            |  |  |                |

**VI. ASSETS AND LIABILITIES (cont'd)**

|   |    |  |  |                   |                                |
|---|----|--|--|-------------------|--------------------------------|
| Name and address of Bank, S&L, or Credit Union                            |    | Name and address of Company                                  |  | \$ Payment/Months | \$                             |
| Acct. no.   | \$ | Acct. no.  |  |                   |                                |
| Stocks & Bonds (Company name/ number & description)                       |    | Name and address of Company                                  |  | \$ Payment/Months | \$                             |
|   |    | Acct. no.  |  |                   |                                |
| Life insurance net cash value   |    | Name and address of Company                                  |  | \$ Payment/Months | \$                             |
| Face amount: \$   |    |  |  |                   |                                |
| <b>Subtotal Liquid Assets</b>   |    |  |  |                   |                                |
| Real estate owned (enter market value from schedule of real estate owned) |    |  |  |                   |                                |
| Vested interest in retirement fund  |    |  |  |                   |                                |
| Net worth of business(es) owned (attach financial statement)              |    | Acct. no.  |  |                   |                                |
| Automobiles owned (make and year)   |    | Alimony/Child Support/Separate Maintenance Payments Owed to: |  | \$                |                                |
| Other Assets (itemize)  |    | Job-Related Expense (child care, union dues, etc.)           |  | \$                |                                |
|   |    | <b>Total Monthly Payments</b>                                |  | \$                |                                |
| <b>Total Assets a.</b>  |    | Net Worth (a minus b) ▶                                      |  | \$                | <b>Total Liabilities b.</b> \$ |

**Schedule of Real Estate Owned** (If additional properties are owned, use continuation sheet.)

| Property Address (enter S if sold, PS if pending sale or R if rental being held for income) | Type of Property | Present Market Value | Amount of Mortgages & Liens | Gross Rental Income | Mortgage Payments | Insurance, Maintenance, Taxes & Misc. | Net Rental Income |
|---|------------------|----------------------|-----------------------------|---------------------|-------------------|---------------------------------------|-------------------|
|   |                  | \$                   | \$                          | \$                  | \$                | \$                                    | \$                |
|   |                  |                      |                             |                     |                   |                                       |                   |
|   |                  |                      |                             |                     |                   |                                       |                   |
| Totals  |                  | \$                   | \$                          | \$                  | \$                | \$                                    | \$                |

List any additional names under which credit has previously been received and indicate appropriate creditor name(s) and account number(s):

| Alternate Name | Creditor Name | Account Number |
|----------------|---------------|----------------|
|                |               |                |
|                |               |                |

| VII. DETAILS OF TRANSACTION               |    | VIII. DECLARATIONS   |                 |                    |
|---|----|--|-----------------|--------------------|
| a. Purchase price                         | \$ | <p><b>If you answer "Yes" to any questions a through i, please use continuation sheet for explanation.</b></p> <p>a. Are there any outstanding judgments against you?</p> <p>b. Have you been declared bankrupt within the past 7 years?</p> <p>c. Have you had property foreclosed upon or given title or deed in lieu thereof in the last 7 years?</p> <p>d. Are you a party to a lawsuit?</p> <p>e. Have you directly or indirectly been obligated on any loan which resulted in foreclosure, transfer of title in lieu of foreclosure, or judgment?</p> <p>(This would include such loans as home mortgage loans, SBA loans, home improvement loans, educational loans, manufactured (mobile) home loans, any mortgage, financial obligation, bond, or loan guarantee. If "Yes," provide details, including date, name, and address of Lender, FHA or VA case number, if any, and reasons for the action.)</p> | <b>Borrower</b> | <b>Co-Borrower</b> |
| b. Alterations, improvements, repairs     |    |  | <b>Yes</b>      | <b>Yes</b>         |
| c. Land (if acquired separately)          |    |  | <b>No</b>       | <b>No</b>          |
| d. Refinance (incl. debts to be paid off) |    |  |                 |                    |
| e. Estimated prepaid items                |    |  |                 |                    |
| f. Estimated closing costs                |    |  |                 |                    |
| g. PMI, MIP, Funding Fee                  |    |  |                 |                    |
| h. Discount (if Borrower will pay)        |    |  |                 |                    |
| i. Total costs (add items a through h)    |    |  |                 |                    |

| VII. DETAILS OF TRANSACTION |  | VIII. DECLARATIONS   |    |             |    |
|-----------------------------|--|--|----|-------------|----|
|                             |  | Borrower   |    | Co-Borrower |    |
|                             |  | Yes  | No | Yes         | No |
| j.                          | Subordinate financing                                | <b>If you answer "Yes" to any question a through i, please use continuation sheet for explanation.</b>   |    |             |    |
| k.                          | Borrower's closing costs paid by Seller              | f. Are you presently delinquent or in default on any Federal debt or any other loan, mortgage, financial obligation, bond, or loan guarantee?  |    |             |    |
|                             |  | g. Are you obligated to pay alimony, child support, or separate maintenance?   |    |             |    |
| l.                          | Other Credits (explain)                              | h. Is any part of the down payment borrowed?   |    |             |    |
|                             |  | i. Are you a co-maker or endorser on a note?   |    |             |    |
| m.                          | Loan amount (exclude PMI, MIP, Funding Fee financed) | -----  |    |             |    |
| n.                          | PMI, MIP, Funding Fee financed                       | j. Are you a U.S. citizen?   |    |             |    |
| o.                          | Loan amount (add m & n)                              | k. Are you a permanent resident alien?   |    |             |    |
| p.                          | Cash from/to Borrower (subtract j, k, l & o from i)  | <b>l. Do you intend to occupy the property as your primary residence?</b><br>If Yes," complete question m below.<br>m. Have you had an ownership interest in a property in the last three years?<br>(1) What type of property did you own—principal residence (PR), second home (SH), or investment property (IP)? _____<br>(2) How did you hold title to the home—by yourself (S), jointly with your spouse (SP), or jointly with another person (O)? _____ |    |             |    |

**IX. ACKNOWLEDGEMENT AND AGREEMENT**

Each of the undersigned specifically represents to Lender and to Lender's actual or potential agents, brokers, processors, attorneys, insurers, servicers, successors and assigns and agrees and acknowledges that: (1) the information provided in this application is true and correct as of the date set forth opposite my signature and that any intentional or negligent misrepresentation of this information contained in this application may result in civil liability, including monetary damages, to any person who may suffer any loss due to reliance upon any misrepresentation that I have made on this application, and/or in criminal penalties including, but not limited to, fine or imprisonment or both under the provisions of Title 18, United States Code, Sec. 1001, et seq.; (2) the loan requested pursuant to this application (the "Loan") will be secured by a mortgage or deed of trust on the property described in this application; (3) the property will not be used for any illegal or prohibited purpose or use; (4) all statements made in this application are made for the purpose of obtaining a residential mortgage loan; (5) the property will be occupied as indicated in this application; (6) the Lender, its servicers, successors or assigns may retain the original and/or an electronic record of this application, whether or not the Loan is approved; (7) the Lender and its agents, brokers, insurers, servicers, successors, and assigns may continuously rely on the information contained in the application, and I am obligated to amend and/or supplement the information provided in this application if any of the material facts that I have represented herein should change prior to closing of the Loan; (8) in the event that my payments on the Loan become delinquent, the Lender, its servicers, successors or assigns may, in addition to any other rights and remedies that it may have relating to such delinquency, report my name and account information to one or more consumer reporting agencies; (9) ownership of the Loan and/or administration of the Loan account may be transferred with such notice as may be required by law; (10) neither Lender nor its agents, brokers, insurers, servicers, successors or assigns has made any representation or warranty, express or implied, to me regarding the property or the condition or value of the property; and (11) my transmission of this application as an "electronic record" containing my "electronic signature," as those terms are defined in applicable federal and/or state laws (excluding audio and video recordings), or my facsimile transmission of this application containing a facsimile of my signature, shall be as effective, enforceable and valid as if a paper version of this application were delivered containing my original written signature.

**Acknowledgement.** Each of the undersigned hereby acknowledges that any owner of the Loan, its servicers, successors and assigns, may verify or reverify any information contained in this application or obtain any information or data relating to the Loan, for any legitimate business purpose through any source, including a source named in this application or a consumer reporting agency.

|                                  |      |                                     |      |
|----------------------------------|------|-------------------------------------|------|
| Borrower's Signature<br><b>X</b> | Date | Co-Borrower's Signature<br><b>X</b> | Date |
|----------------------------------|------|-------------------------------------|------|

**X. INFORMATION FOR GOVERNMENT MONITORING PURPOSES**

The following information is requested by the Federal Government for certain types of loans related to a dwelling in order to monitor the lender's compliance with equal credit opportunity, fair housing and home mortgage disclosure laws. You are not required to furnish this information, but are encouraged to do so. The law provides that a lender may not discriminate either on the basis of this information, or on whether you choose to furnish it. If you furnish the information, please provide both ethnicity and race. For race, you may check more than one designation. If you do not furnish ethnicity, race, or sex, under Federal regulations, this lender is required to note the information on the basis of visual observation and surname if you have made this application in person. If you do not wish to furnish the information, please check the box below. (Lender must review the above material to assure that the disclosures satisfy all requirements to which the lender is subject under applicable state law for the particular type of loan applied for.)

|  |  |
|--|--|
| <b>BORROWER</b> <input type="checkbox"/> I do not wish to furnish this information   | <b>CO-BORROWER</b> <input type="checkbox"/> I do not wish to furnish this information  |
| <b>Ethnicity:</b> <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino  | <b>Ethnicity:</b> <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino  |
| <b>Race:</b> <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White | <b>Race:</b> <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White |
| <b>Sex:</b> <input type="checkbox"/> Female <input type="checkbox"/> Male  | <b>Sex:</b> <input type="checkbox"/> Female <input type="checkbox"/> Male  |

|   |                                     |  |
|---|-------------------------------------|--|
| <b>To be Completed by Loan Originator:</b><br>This information was provided:<br>In a face-to-face interview<br>In a telephone interview<br>By the applicant and submitted by fax or mail<br>By the applicant and submitted via e-mail or the Internet |                                     |  |
| Loan Originator's Signature<br><b>X</b>   | Date                                |  |
| Loan Originator's Name (print or type)  | Loan Originator Identifier          | Loan Originator's Phone Number (including area code) |
| Loan Origination Company's Name   | Loan Origination Company Identifier | Loan Origination Company's Address                   |

**CONTINUATION SHEET/RESIDENTIAL LOAN APPLICATION**

Use this continuation sheet if you need more space to complete the Residential Loan Application. Mark **B** for Borrower or **C** for Co-Borrower.

Borrower:

Agency Case Number:

Co-Borrower:

Lender Case Number:

I/We fully understand that it is a Federal crime punishable by fine or imprisonment, or both, to knowingly make any false statements concerning any of the above facts as applicable under the provisions of Title 18, United States Code, Section 1001, et seq.

|                                  |      |                                     |      |
|----------------------------------|------|-------------------------------------|------|
| Borrower's Signature<br><b>X</b> | Date | Co-Borrower's Signature<br><b>X</b> | Date |
|----------------------------------|------|-------------------------------------|------|

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## INSTRUCTIONS

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### **Uniform Residential Loan Application**

The lender uses this form to record relevant financial information about an applicant who applies for a conventional one- to four-family mortgage. Roman numerals in these instructions correspond to the sections on the form.

Lenders must use the PDF dated 6/09 for mortgage loans applications taken on or after July 1, 2010.

### **Printing Instructions**

We provide Form 1003 in an electronic format that prints as a letter size document. However, lenders may print Form 1003 as a legal size document or with different fonts or margins that may affect pagination; we have no specific standards for the number or size of pages the form may have. Consequently, the number and size of pages will not affect compliance with Fannie Mae requirements pertaining to use of the Uniform Residential Loan Application, provided that the content of the form has not been materially altered. When printing this form, you must use the "shrink to fit" option in the Adobe Acrobat print dialogue box.

### **Instructions**

The lender may accept applications taken during a face-to-face interview, over the telephone, through the mail, or via the Internet. The lender should complete all blanks and attach any separate exhibits, details, or statements that are relevant to underwriting the mortgage. The borrower(s) must sign the original application at the time it is completed. If the application is taken over the telephone or via the Internet, the borrower(s) must sign the completed application as soon as possible thereafter. However, an electronic signature or facsimile of the borrower's signature is acceptable as indicated in the "Acknowledgment and Agreement" section of the application. The lender should retain the original application with the supporting information provided by the borrower(s). Before or at the loan closing, the borrower(s) must sign the final application that the lender prepares based on its verification of the information that the borrower(s) provided in the original application.

The instructions at the top of Form 1003 are consistent with the permissible inquiries that creditors are allowed to make under the Equal Credit Opportunity Act (ECOA). Although ECOA permits the lender in a community property state to obtain information regarding the liabilities of a borrower's spouse even though he or she is not applying for the mortgage and his or her income will not be considered for loan qualification purposes, we do not require the lender to obtain the information. This also means that in states where another person shares community property rights with the applicant, the lender does not need to include information on that person's liabilities if he or she is not an applicant.

**Note: The following instructions highlight certain sections of the form.**

### **Introductory Statement**

We recognize that the introductory paragraph of Form 1003 differs slightly from the introductory paragraph in the Uniform Residential Loan Application found on Freddie Mac's website, Freddie Mac Form 65. However, because we have determined that these differences are not material, Fannie Mae will deem either version to comply with our requirements for use of the Uniform Residential Loan Application.

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### **V. Monthly Income and Combined Housing Expense Information**

**Gross Monthly Income:** If the net cash flow for an investment property is a positive number, it should be listed as "net rental income." If it is a negative number, it must be included in the applicant's monthly obligations. If the property is a two- to four-unit property for which the applicant occupies one of the units as a principal residence, the monthly rental income should be listed as "net rental income."

**Combined Monthly Housing Expense:** The present monthly housing expenses for the borrower and the co-borrower should be listed on a combined basis. The proposed monthly housing expense for a two- to four-unit property in which the applicant will occupy a unit as a principal residence should reflect the monthly payment (PITIA) for the subject property. For all one- to four-unit investment properties the present monthly housing expense should reflect the applicant's principal residence.

### **VI. Assets and Liabilities**

When the borrower's and co-borrower's assets and liabilities are not sufficiently joined to make a combined statement meaningful, a separate Statement of Assets and Liabilities (Form 1003A) should be completed for the co-borrower.

### **VII. Details of Transaction**

The purchase price shown on Line "a" under the "Details of Transaction" should not include any discounts or rebates or other allowances paid or allowed to the purchaser. For refinancing, the amount being refinanced should be shown on Line "d" -- Refinance. The figure should include the total amount of all existing liens plus the costs of improvements that have been -- or will be -- made. Lines "a", "b", and "c" should not be used to describe a refinance transaction.

### **VIII. Declarations**

**Noncitizen Applicants:** If an applicant indicates in his response to Question J that he is not a U.S. citizen, and also indicates in his response to Question K that he is not a permanent resident alien, the lender may wish to ask whether he is a nonpermanent resident alien or otherwise is lawfully present in the United States.

## **X. Information for Government Monitoring Purposes**

This section is included to aid the federal government in monitoring compliance with equal credit opportunity, fair housing and home mortgage disclosure laws. Supplying this information is strictly voluntary on the part of the applicant, but lenders should ask all applicants to provide it, including those who apply by telephone and through the Internet, and should describe the reason for collecting this data. Race and ethnicity are separate categories, and although the lender should ask applicants to furnish information for both, applicants may furnish one but not the other. Note that there is no longer a place for applicants to indicate race as "Other" but applicants may check as many races as apply.

The Home Mortgage Disclosure Act and its implementing Regulation C generally require Lenders to collect sex, race, and ethnicity data on all applications.

When an application is taken in person and an applicant elects not to provide some or all of this information, federal law requires the lender to note the applicant's sex, ethnicity, and race on the form, based on the lender's visual observation or the applicant's surname. To aid in identifying applicants who may be of Hispanic ethnicity and who elect not to self-identify, the lender may wish to consult the list of Spanish surnames developed by the U.S. Bureau of the Census. Furthermore, the lender may wish to advise the applicant that he may complete or change the information in this section after the application is approved, at any time up until closing.

### **To Be Completed By Interviewer**

The interviewer must complete this portion of the form to indicate the method used to take the application and to provide the name and telephone number of the interviewer, as well as his or her employer's name and address.

### **To Be Completed By Loan Originator (for PDF dated 06/09 for mortgage loans applications taken on or after January 1, 2010)**

The loan originator must complete this portion of the form to indicate the method used to take the application and to provide the loan originator's name, ID, and telephone number, as well as his or her employer's name, company ID, and address.

### **Continuation Sheet/Residential Loan Application**

Lenders may amend this section by including space to evidence intent to apply for joint credit. Other approaches, such as including this information on a separate document, are also acceptable to Fannie Mae, provided they meet the requirements of applicable law. Lenders should consult counsel to determine their alternatives.

### **Special Notice for Balloon Mortgages**

For each balloon mortgage, the lender must insert a special notice regarding the nature of the balloon features on Form 1003 or in a separate attachment to the form.



If an attachment is used, the borrower(s) must sign the attachment. The following language must be inserted, using capital letters:

"THIS LOAN MUST EITHER BE PAID IN FULL AT MATURITY OR REFINANCED TO A MARKET LEVEL FIXED-RATE MORTGAGE. YOU MUST REPAY THE ENTIRE PRINCIPAL BALANCE OF THE LOAN AND UNPAID INTEREST THEN DUE IF YOU DO NOT QUALIFY FOR THE CONDITIONAL RIGHT TO REFINANCE AS SPECIFIED IN THE NOTE ADDENDUM AND MORTGAGE RIDER. THE LENDER IS UNDER NO OBLIGATION TO REFINANCE THE LOAN IF QUALIFICATION CONDITIONS ARE NOT MET. YOU WILL, THEREFORE, BE REQUIRED TO MAKE PAYMENT OUT OF OTHER ASSETS THAT YOU MAY OWN, OR YOU WILL HAVE TO FIND A LENDER, WHICH MAY BE THE LENDER YOU HAVE THIS LOAN WITH, WILLING TO LEND YOU THE MONEY. IF YOU REFINANCE THIS LOAN AT MATURITY, YOU MAY HAVE TO PAY SOME OR ALL OF THE CLOSING COSTS NORMALLY ASSOCIATED WITH A NEW LOAN EVEN IF YOU OBTAIN REFINANCING."

#### **For California Applications**

California Civil Code 1812.30 (j) requires that credit applications clearly specify that the applicant, if married, may apply for a separate account. This requirement is not inconsistent with the language at the beginning of Form 1003.

Lenders may revise the description of the "Married" box in Section III for Borrowers and Co-Borrowers by adding "(includes registered domestic partners)." If lenders are unable to insert the language due to the format of the form, this language may be added to the continuation sheet or included as an attachment to Form 1003.